

Admissions Policy

1 Introduction

St Anne's is a Catholic Primary School under the trusteeship of the Diocese of Shrewsbury.

It is maintained by Cheshire Education Authority. As a voluntary Aided School, the Governing Body is the Admission Authority and is responsible for taking decisions on applications for admissions.

The Governing Body has set its admission number at 30

2 Aims and objectives

2.1 We are an inclusive school that welcomes children from all backgrounds and abilities.

2.2 All applications will be treated in line with the admissions criteria as stated below.

2.3 The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we enforce the procedure set out below in order to determine whether a child is accepted or not. It is our wish to allow parents the right to have a place at the school of their choice. However, this is not always possible, due to the excess demand on the school places available.

2.4 The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

3 How parents can apply for their child to be admitted to our school

3.1 Admission to St Anne's will be made by the Governing Body in accordance with the stated parental preference subject to the following set of admission criteria forming a priority order where there are more applications for admission than the school has places available.

1 Baptised Catholic Children from the parish of St Anne's

2 Children who have a brother or sister in school at the time of admission

3 Baptised Catholic children from other parishes

4 Non Catholic children whose parents wish them to have a Catholic Education

Where applications are received from Catholic and other children in public care they will respectively be admitted to the school in that priority order and in advance of the outlined order of criteria

3.2 Children enter school in the academic year they become five. There is one admissions date per year, early in September (i.e. at the start of the school year). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they complete the necessary application form by November and return it to the Admission & Transfer Team at Cheshire County Council.

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4 Notes

- 4.1** All applications will be considered at the same time and after the LEA closing date for admissions.
- 4.2** All Catholic applicants will be required to produce baptismal certificates and birth certificates. All non- catholic applicants will be required to produce a birth certificate and christening documentation if appropriate.
- 4.3** It is the duty of Governors to comply with the class size limits at Key Stage 1
- 4.4** If category 1 is oversubscribed, children who satisfy 1 & 2 will have priority over children who satisfy only 1. Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis from home to school, those living nearer to school having priority.
- 4.5** The Governing body reserve the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence or reports from a doctor or social worker. If the school is named in a statement of special educational needs the Governing Body has a duty to admit the child to the school. Where applications are received from Catholic and other children in public care they will respectively be admitted to the school in that priority order and in advance of the outlined order of criteria.
- 4.6** For occasional applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applications than places then the published over subscription criteria will be applied.
- 4.7** If an application for admission has been turned down by the Governing Body, Parents can appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 14 days (10 working days) of refusal. Parents must give reasons for appealing in writing and the decision of the appeals Panel is binding on the Governors.

5 Infant class size

- 5.1** We teach Key Stage 1 children (aged five to seven) in classes that have a maximum number of 30 children.

6 Review

- 6.1** This policy will be reviewed annually with the Cheshire Admissions and Transfer Team in the light of any changed circumstances in our school or the local area.

Signed:

Date: